

Refund Policy - SASMOA Membership Fees

PURPOSE

The purpose of this policy is to:

- Set out if and when SASMOA members are entitled to refunds of membership fees; and
- If a member is entitled to a refund, how much they are entitled to.

This policy should be read in conjunction with the SASMOA Constitution and Rules.

BACKGROUND

The Association consists of an unlimited number of legally qualified medical practitioners who are employed as employees by any employer (or employers) in South Australia.

Members pay membership fees to the Association as determined from time to time by the SASMOA Council.

The Association receives those fees from its members through several different channels, including via:

- Credit card
- Bank Direct Debit
- Payroll deduction, and
- Cheque.

REFUNDS

A member is only entitled to a refund of any membership fees that have been paid in advance in the following circumstances:

- The death of the member
- The member resigns from the Association and provides written notice of such
- When a member has left employment and is no longer eligible to be a member, and they inform the Association in writing
- The member has experienced a reduction in hours of work or days of employment or pay, and they inform the Association in writing, or
- Where a processing error has resulted in a duplication of membership charges.

If a member joins SASMOA and does not fall under our area of coverage, a reimbursement will be at the discretion of the Secretary or SASMOA Chief Industrial Officer.

RESIGNATION FROM SASMOA

If a member wishes to resign from the Association they must provide written notice in accordance with Rule 46 of the SASMOA Constitution and Rules:

46. Any member may resign from the Association by giving the Secretary at least one month's notice in writing of their intention to do so, and by paying all contributions and levies owing by the member up to the date of expiration of such notice.

In special circumstances SASMOA may, in its absolute discretion, accept the resignation of a member and release the member from any, or all, outstanding obligations to SASMOA, notwithstanding that the provisions of the Rules have not been complied with.

CHANGES TO MEMBER DETAILS

SASMOA members are responsible for advising the Association of any changes to their circumstances that may result in an amendment to the membership fees payable, including any changes in their employment circumstances. Any change to membership will be effective from the date the written notification is received.

Members who pay directly to the Association can update any changes to their fees by contacting the SASMOA office via:

- Phone on (08) 8267 5151
- Email at: sasmoa@sasmoa.com
- Mail to: SASMOA / ASMOF (SA), Suite 6, Level 1, 128 Fullarton Road, Norwood SA 5067